Genesis Innovation Academy

"Creating a Legacy of Greatness – One scholar at a time"

Board Meeting Minutes
June 25, 2020, 7:00 p.m.

Board Members Present: (via Zoom teleconferencing due to COVID-19)

Eddie Bradford, Jr., CPA	Stephen Littles
Taylor Brown	Keishia Niblack
Daryl Jones	Tomika Jones
Marcus Shute, Sr., Ph.D.	Gavin Samms, Ph.D.

Absent Board Members:
Bridgett Robinson

Staff:
Dee Carswell

The following actions were taken during the Board Meeting

I. Opening / Call to Order

The meeting was called to order at 7:03 p.m. by Board Chair, Tomika Jones

II. Attendance and Quorum Verification

A quorum was verified.

III. Consent Agenda

A motion was made by Daryl Jones, seconded by Eddie Bradford, Jr., and unanimously approved to remove Finance Committee Report from Consent Agenda

A motion was made by Taylor Brown, seconded by Stephen Littles, and unanimously approved to adopt the modified Consent Agenda

IV. Public Budget Meeting: FY20 Budget Amendment

A motion was made by Keisha Niblack, seconded by Stephen Littles, and unanimously approved to adopt the FY20 Budget Amendment for the Boys Academy.

A motion was made by Marcus Shute, seconded by Stephen Littles, and unanimously approved to adopt the FY20 Budget Amendment for the Girls Academy School.

V. Discussion & Action Items for the Board

A. Finance

A motion was made by Daryl Jones, seconded by Marcus Shute, Sr., and unanimously approved to accept the Girls Academy May Financials, subject to audit

A motion was made by Stephen Littles, seconded by Taylor Brown, and unanimously approved to accept the Boys Academy May Financials, subject to audit

There was discussion that the June Financials were not ready due to year-end close-out activities and audit preparation. There was also discussion about formatting the financial report differently to make key indicators more salient for Board members. There was also discussion about altering the financial reporting calendar given the consistent delay in presenting financials ready for review and approval.

There was discussion around whether the budget resolution needed to be for one month or two. It was determined that two months were needed given the Board does not meet in July.

A motion was made by Marcus Shute, Sr., seconded by Keisha Niblack, and unanimously approved to adopt a Budget Resolution for July FY21 and August FY21 for the Girls Academy

A motion was made by Taylor Brown, seconded by Stephen Littles, and unanimously approved to adopt a Budget Resolution for July FY21 and August FY21 for the Girls Academy

A motion was made by Marcus Shute, Sr., seconded by Keisha Niblack, and unanimously approved to move discussion on Salaries and Raises for FY21 to Executive Session.

There was discussion about the changes made to the Financial Policy based on recommendation from the State Charter School Commission (SCSC).

A motion was made, seconded, and unanimously approved to adopt revisions to the Financial Policy

B. Governance

There was one final call for nominations. Hearing none. Nominations were closed.

A motion was made by Stephen Littles, seconded Daryl Jones, and unanimously approved to cast one unanimous vote to accept and install the slate of officers presented for Board consideration for FY21

1. Chair: Tomika Jones
2. Vice-Chair: Marcus Shute, Sr., Ph.D.
3. Treasurer: Eddie Bradford, Jr.
4. Secretary: Keisha Niblack

C. Development

There was a brief update indicating that Coxe-Curry's engagement is winding down after they support the Board Retreat preparation and facilitation.

There was discussion that Creative Mischief was still working on web development.

No Actions were taken

D. Academic Operations

Dr. Samms gave an update on CoVID-19 planning and summer school tutoring and credit recovery.

There was discussion on policy recommendation by the SCSC.

A motion was made by Marcus Shute, Sr., seconded by Stephen Littles, and unanimously approved to adopt the Fraud, Waste, and Abuse Policy approval

A motion was made by Daryl Jones, seconded by Eddie Bradford, Jr., and unanimously approved to adopt the Sex Abuse Reporting Policy language for inclusion in:

1. The Employee Handbook
2. The Family Handbook

VI. **Public Forum** – There was no public forum

VII. Executive Session

A motion was made by Eddie Bradford, Jr., seconded by Keisha Niblack, and unanimously approved to move into Executive Session at 7:57 p.m.

A motion was made by Daryl Jones, seconded by Marcus Shute, Sr., and unanimously approved to provide a 3% raise for all staff

A motion was made by Stephen Littles, seconded by Eddie Bradford, Jr., and unanimously approved to move out of Executive Session at 8:23 p.m.

VIII. Action Item Review

Review was tabled. It was noted that action items would be forward via e-mail to board members.

IX. **Board Retreat:** July 2020 (Date TBD)

X. **Next Board Meeting:** August 27, 2020 @ 7:00 p.m.

XI. Closing and Adjournment

1. A motion was made by Taylor Brown, seconded by Eddie Bradford, Jr., and unanimously approved to adjourn the meeting at 8:28 p.m.