

Genesis Innovation Academy (GIA) Governance Committee – 17 Mar 2021

- I. NAME OF COMMITTEE: Governance Committee (GC)
- II. DATE/TIME OF MEETING: 17 Mar 2021, 5:00pm via GIA Zoom bridge
- III. OPENING/CALL TO ORDER – 5:00 pm
- IV. ATTENDANCE: MEMBERS PRESENT – Tomika Jones, Marcus W. Shute; GUESTS – None
- V. ANNOUNCEMENTS & RECOGNITION – None
- VI. AGENDA/DISCUSSION ITEMS:
 - Board Development
 - United Way VIP program (Janice Robinson) – Daryl Jones to work with VIP program to help identify candidates for GIA
 - Board candidates in the areas of Legal, development/Fundraising, and HR
 - Candidate for Friend of Genesis/Board Membership – Commodore Primous, IT professional to support GIA technology plan discussion – MWS to schedule meeting with potential candidate
 - Status of Advisory Board
 - Board Operations
 - Board Meeting agenda
 - Board Officer Nominations/Election – recommend slate of candidates for Board offices
 - Coxe Curry & Associates report/recommendations
 - Head of Schools contract
 - Board Operations support personnel (part-time or contract) – Tomika Jones to contact resources for job description
 - Additional Governance Training to be developed by Elisa Falco as requested by SCSC
 - Strategic Planning – Tomika Jones to follow-up with Elisa Falco
- VII. PUBLIC FORUM – No comments
- VIII. RECOMMENDATIONS/MOTIONS to BOARD (if any):
 - GC recommends the following candidates as Board Officers to be elected during the March Board meeting: Ms. Tomika Jones – Chair, Dr. Marcus W. Shute – Vice Chair, Ms. Keishia Niblack – Secretary, Mr. Eddie Bradford, Jr. – Treasurer
 - It is mandatory that all board members attend one of the SCSC Governance training sessions. Taylor Brown to attend the April session. The remaining 2020-21 SCSC governance training session will be offered on the following date:
 - April 13th from 8:30am- 12:30pm – [REGISTER HERE](#)All board members must also complete the additional 8 hours of training after the workshop.
- IX. EXECUTIVE SESSION (if necessary): N/A
- X. ACTION ITEMS:
 - All board members are encouraged to leverage their networks for potential board candidates in the areas of Legal, Development/Fundraising, and HR
 - GC to develop framework to formalize the Friends of Genesis Advisory Board
 - GC recommends the following candidates for Board offices to be voted upon at the March Board meeting: Ms. Tomika Jones – Chair, Dr. Marcus W. Shute – Vice Chair, Ms. Keishia Niblack – Secretary, Mr. Eddie Bradford – Treasurer
 - GC to review the Head of Schools contract
 - GIA needs to establish/utilize a digital repository for Board files and documents (Monday.com?)
 - All board members to confirm attendance at one of the synchronous training sessions and completion of the additional 8 hours of training

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- XI. NEXT MEETING: 21 April 2021, 5:00pm (3rd Wednesday of the month, GIA Zoom bridge: https://zoom.us/meeting/register/tJMqdu2qqzlsH9fDDLrtHsN-zNv_ztfjHyid; otherwise, GIA Telecon bridge: 1.857.232.0482; 875023#)
- XII. CLOSING/ADJOURN – 5:40pm