

Genesis Innovation Academy (GIA) Governance Committee – 21 Apr 2021

- I. NAME OF COMMITTEE: Governance Committee (GC)
- II. DATE/TIME OF MEETING: 21 Apr 2021, 5:10pm via GIA Zoom bridge
- III. OPENING/CALL TO ORDER – 5:10 pm
- IV. ATTENDANCE: MEMBERS PRESENT – Daryl Jones, Tomika Jones, Marcus W. Shute; GUESTS – Board Member Eddie Bradford
- V. ANNOUNCEMENTS & RECOGNITION – None
- VI. AGENDA/DISCUSSION ITEMS:
 - Board Development
 - United Way VIP program (Janice Robinson) – Daryl Jones reported that first discussion is scheduled for Fri 23 Apr 2021; the program will give us access to potential candidates for GIA
 - Board candidates in the areas of Legal, Development/Fundraising, and HR
 - Candidate for Friend of Genesis/Board Membership – Commodore Primous, IT professional to support GIA technology plan discussion – MWS to schedule meeting with potential candidate
 - Status of Advisory Board – target is to formalize the structure by the summer; will seek input from the Board and identify someone to lead the development
 - Board Operations
 - Board Meeting agenda
 - Head of Schools contract – will formalize FY22 contract before June meeting; Eddie will obtain benefits cost data and include in the updated contract; Eddie to tabulate high school principal salary data for DeKalb County, Fulton County and Atlanta Public Schools, and provide to the GC and full Board for review and discussion; Board will determine FY22 base salary based on this data; GC approved a Head of Schools
 - Board Operations support personnel (part-time or contract) – the Board needs additional support for Board operations; part-time position; Tomika Jones and Gavin Samms to develop roles and responsibilities
 - Additional Governance Training – remaining 8 hours of webinar based training needs to be completed by all Board members
 - Strategic Planning – Tomika Jones to follow-up with Elisa Falco
- VII. PUBLIC FORUM – No comments
- VIII. RECOMMENDATIONS/MOTIONS to BOARD (if any):
 - Board to determine FY22 base salary increase for Head of Schools based on high school principal salary data
 - GC recommends approval by the Board of a stipend for the Head of Schools of \$8,000.00 to be distributed in two equal payments on 30 Apr 2021 and 30 Jun 2021
 - Confirm that all Board Members have attended one of the SCSC Governance training sessions; Board members to provide status at the May Board meeting. All board members must also complete the additional 8 hours of training by 15 Jun 2021 - <https://scsc.georgia.gov/fy21-governance-training-breakout-session-webinars>
- IX. EXECUTIVE SESSION (if necessary): N/A
- X. ACTION ITEMS:
 - All board members are encouraged to leverage their networks for potential board candidates in the areas of Legal, Development/Fundraising, and HR
 - GC to develop framework to formalize the Friends of Genesis Advisory Board
 - GC to develop the FY22 Head of Schools contract
 - All board members to confirm completion of the additional 8 hours of training; provide status at May Board meeting

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- XI. NEXT MEETING: 19 May 2021, 5:00pm (3rd Wednesday of the month, GIA Zoom bridge: https://zoom.us/meeting/register/tJMqdu2qqzlsH9fDDLrtHsN-zNv_ztfjHyid; otherwise, GIA Telecon bridge: 1.857.232.0482; 875023#)
- XII. CLOSING/ADJOURN – 6:24pm