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**Genesis Innovation Academy**  
*“Creating a Legacy of Greatness – One scholar at a time!”*

October 27, 2022  
7:00 PM

**BOARD MEETING SUMMARY**

- I. Opening / Call to Order: Meeting Called to Order @ 7:05 PM
  - A. Announcement by Tomika Jones, Chair, to Call Meeting to Order @ 7:05 PM
    - 1. Motion made by Dr. M. Shute to call the meeting to order @ 7:05 PM
    - 2. Motion seconded by Taylor Brown
    - 3. Abstentions – none; Opposed - none
    - 4. Motion carried by unanimous vote
  
- II. Attendance and Quorum Verification
  - A. Attendees: Tomika Jones, Dr. Gavin Samms, Eddie Bradford, Jr., Dr. Marcus Shute, Taylor Brown, Jeff Lawrence, and Marissa Coleman,
  - B. Absent: Keishia Niblack
  - C. Quorum is satisfied
  
- III. Consent Agenda
  - A. Adoption of Consent Agenda
    - 1. Announcement by Tomika Jones for a motion to adopt the consent agenda
      - a. Motion made by Taylor Brown to approve the consent agenda
      - b. Motion seconded by Marissa Coleman
      - c. Abstentions – none; Opposed - none
      - d. Motion carried by unanimous vote
  - B. Approval of September Minutes
  - C. Committee Reports
  - D. Recommended Board Action Items
    - 1. Approve \$320k of HVAV replacement expenses out of Capital Reserve Funds
    - 2. Approve 30k for Key Replacement out of Capital Reserve Funds
    - 3. Approve up to \$80k for School Resource Officer
  
- IV. Announcements & Recognitions
  - A. The Regular and Federal financial audits came back perfectly clean for both Boys and Girls schools, and this is the first time we had a federal audit.
  - B. The girls attended the powHER event at Georgia Tech which was very impressive. They visited the women’s basketball team and met with several women in positions of leadership within the GT athletic program.
    - 1. Our Girls Academy Director and GT’s coach met which resulted in GT arranging visits to our campus and volunteering to read to Genesis girls and offering our girls tickets to the GT Women’s basketball games.

2. GT staff and players were impressed with the way GIA Girls carried themselves throughout the visit.

V. Discussion & Action Items for the Board

A. Governance

1. Update Item: SCSC Training
  - a. No updates on the SCSC training yet; updates are pending contacts response; MS will follow up with the contact to confirm training dates
  - b. GCSA is offering a digital series for FY23 training is usually the first week in November for the first session
2. Discussion Item: November and December Meeting Schedule
  - a. Discussed to move November meetings as follows: Governance Committee to November 9<sup>th</sup>, Finance Committee to November 8<sup>th</sup> (time TBD), and Board to November 17<sup>th</sup>
  - b. December meeting discussed: Finance Committee to December 13<sup>th</sup> (7:00 PM after the Development Committee meeting), Governance to December 20<sup>th</sup>.
    - i. Motion made by Dr. Shute to move the December Board Meeting from December 22<sup>nd</sup> to December 20<sup>th</sup>
    - ii. Motion seconded by Eddie Bradford
    - iii. Abstentions – none; Opposed - none
    - iv. Motion carried by unanimous vote
  - c. The Chair noted that Santhalyn Davis should make sure changes to the meeting dates are made on the website
  - d. There was a discussion about verifying the required posting timeline for agendas and minutes with the SCSC. The Open Meeting Act does not require agendas be posted a week in advance.
  - e. Restated November /December revised meeting dates:
  - f. November (Governance 11/9 @ 5 PM, Finance 11/8 @ 7 PM (Election Day) and Board 11/17 @ 7 PM
  - g. December: Governance 12/14 @ 5PM, Finance 12/13 @ 7 PM, Board 12/20 @ 7 PM
  - h. The Chair suggested that Marissa Coleman attend all committee meetings to determine which committee she would like to join

B. Finance

1. Action Item 1: Approve June Financials for Boys Academy
  - a. Financial Indicators are on target except for enrollment indicator
  - b. Boys' Net Income: June = -\$115,764, FY22 = +\$667,308
  - c. Balance Sheet Cash & Cash Equivalents: \$3.7M in operating account
  - d. No additional details or questions presented
    - i. Motion made by Jeff Lawrence to approve the June financials for the Boys Academy
    - ii. Motion seconded by Marissa Coleman
    - iii. Abstentions – none; Opposed - none
    - iv. Motion carried by unanimous vote
2. Action Item 2: Approve June Financials for Girls Academy

- a. Financial indicators on target except for enrollment
  - b. Girls' Net Income: June = +\$79,090; FY22 = +\$604,784
  - c. Balance Sheet Cash & Cash Equivalents: \$2.8M cash in operating account
  - d. No additional details or questions presented
    - i. Motion made by Jeff Lawrence to approve the June financials for the Girls Academy
    - ii. Motion seconded by Eddie Bradford
    - iii. Abstentions – none; Opposed - none
    - iv. Motion carried by unanimous vote
  - e. TB noted that Genesis needs to resign the trailer lease by December; the Finance Committee will consider a recommendation to resign the lease at the next committee meeting
3. Discussion Item: Financial Reporting Schedule
- a. The Finance committee chair met with finance staff to discuss timely reporting
  - b. The staff will convene the last Friday of each month to discuss required reporting information
  - c. September financials should be available next week
- C. Development
- 1. Update Item 1: Development Consulting
    - a. Received a proposal from Adrian Lucas & Associates but the committee did not have an opportunity to review it
    - b. The committee will discuss at the next committee meeting
- D. Academic Excellence
- 1. Update Item 1: Staffing Update
    - a. We hired a special ed teacher, but it did not work out. This person expressed concerns with the Department of Labor about how it was handled but legal has not expressed concerns at this time.
    - b. The search continues for qualified SPED candidates
      - i. GS discussed seeking to hire uncertified teachers who are willing to get certified through GaTAPP alternative certification program.
      - ii. We are backfilling paras for lower grades, but not the upper grades due to budget constraints
  - 2. Update Item 2: Enrollment Update
    - a. Enrollment: Boys 299 and Girls 302
    - b. FTE: Count: Boys 304 and Girls 306
    - c. Dr. Samms will verify information we have on enrollment loss based on FTE and follow-up calls from staff; it is apparent that a lot of the loss was due to closing the high school.
    - d. GIA Marketing Plan meeting tomorrow with our web developer who also manages social media content and strategy
  - 3. Update Item 3: Renewal
    - a. Dr. Samms has a meeting tomorrow with a consultant to discuss the renewal

- b. Extended Day is in current contract and Genesis may propose shortening the day due to the competitive disadvantage that comes with requiring longer hours in the current labor market.

VII. Public Forum (none)

VIII. Executive Session (Not scheduled for this meeting)

IX. Action Item Review

- A. Extend future Committee meeting invites to Marissa Coleman
- B. MS will follow up with the SCSC contact to verify November training
- C. Ms. Santhalyn Davis will ensure that changed meeting dates will be posted to website for November and December
- D. GS - Confirm the SCSC requirements for agenda posting rule
- E. GS - Confirm Timeline for renewal
- F. GS will verify enrollment counts in the new report

X. Next Board Meeting: November 17, 2022 @ 7:00 PM

XI. Closing and Adjournment: @ 7:57 PM

- A. Announcement by Tomika Jones, Chair, to adjourn the meeting @ 7:57 PM
  - 1. Motion made by Jeff Lawrence to adjourn the meeting @ 7:57 PM
  - 2. Motion seconded by Eddie Bradford
  - 3. Abstentions – none; Opposed - none
  - 4. Motion carried by unanimous vote