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## Genesis Innovation Academy

*“Creating a Legacy of Greatness – One scholar at a time!”*

September 22, 2022

7:00 p.m.

### BOARD MEETING MINUTES

- I. Opening / Call to Order: Called to order @ 7:05 p.m.
  - A. Announcement made to open the meeting by Chair
  - B. Call to Order:
    1. Motion made by Jeff Lawrence to call the meeting to order @ 7:05 PM
    2. Motion second by Eddie Bradford
    3. Motion carried by unanimous vote
  
- II. Attendance and Quorum Verification
  - A. Attendees: Tomika Jones, Chair; Dr. Garvin Samms; Jeff Lawrence, Taylor Brown, Eddie Bradford, Daryl Jones, and Keishia NiBlack
  - B. Absent Board Members: none
  - C. Quorum was satisfied
  
- III. Consent Agenda
  - A. First Agenda Amendment
    1. Motion made by Jeff Lawrence to amend the consent agenda to indicate approval of the August minutes instead of the February minutes
    2. Motion seconded by Eddie Bradford
    3. Opposed: none. Abstentions: none
    4. Motion carried by unanimous vote
  - B. Second Agenda Amendment
    1. Motion made by Jeff Lawrence to amend the consent agenda by removing the Genesis Girls’ and the Genesis Boys June Financials and approve the amended the Consent Agenda
    2. Motion seconded by Eddie Bradford
    3. Opposed: none. Abstentions: - none
    4. Motion carried by unanimous vote
  
- IV. Announcements & Recognitions
  - A. PowHER program
    1. The first PowHER fieldtrip experience for the Girl’s Academy middle school was a visit to CHOA, hosted by Maria Taylor with CHOA executives as speakers
    2. Wells Fargo volunteers provided financial literacy instruction in the morning on campus, prior to the girls leaving for the trip.
    3. There were approximately ninety participants
  
- V. Discussion & Action Items for the Board
  - A. Governance
    1. Discussion Item 1: Vote on Nominated Board Member

- a. Candidate Marissa Coleman introduced herself as a Real Estate Attorney
- b. The floor was opened for questions and comments.
- c. Motion made by Tomika Jones to move the vote for Marissa Coleman after Public Forum
- d. Motion seconded by Jeff Lawrence
- e. Opposed: none. Abstentions: - none
- f. Motion carried by unanimous vote

#### B. Finance

1. Update Item 1: July Financials
  - a. There are still items being reviewed to make financials more digestible
  - b. A dashboard is under consideration for enrollment, statements,
2. Discussion Item 1: FY23 Budget
  - a. Budget revisions based on enrollment
  - b. Revised budget needed for Board discussion purposes and details for review (expense line items, for example)
  - c. Discussed Finance Committee's ability to schedule a Called Meeting for urgent financial matters/needed approvals and to then present recommendations to the Chair for a possible Board Called Meeting.
  - d. Process for called meetings was discussed
  - e. It was noted that to amend the FY23 budget formally, the Board must call/host two Public Budget Meetings at least seven days apart.
  - f. Revenue projections were discussed: (actual vs budgeted revenue)

#### C. Development

1. Update Item 1: Development Consulting
  - a. The Development Committee met with Adrian Lance Lucas and her entire team.
  - b. The committee clarified responsibilities and pricing
  - c. We are waiting to receive a proposal for our review and consideration that is due before the next Development Committee meeting

#### D. Academic Excellence

1. Update Item 1: Staffing Update
  - a. One teacher is resigning, effective the end of this semester, because she is moving out of state
2. Update Item 2: Enrollment Update
  - a. We have three hundred and eight boys and three hundred and seven girls as of today
  - b. Two more weeks before locking in the enrollment count with the state for funding purposes
  - c. The current contracted webmaster is working on a revamped social media campaign for 2023-24 enrollment marketing.
3. Update Item 3: Renewal
  - a. A former GCSA staff member has been in contact with Dr. Samms about the nature of the process and indicated she could provide support if needed

- b. A leadership development contractor who currently works with Dr. Samms is also available to walk through the renewal process
- 4. Dr. Samms was asked to update the Board about the HVAC bid and funding
- 5. Update Item 4: The Davis-Bacon Act must be in the bid announcement
  - a. It was determined that Genesis could not use federal funds for HVAC replacement unless the Davis-Bacon Act requirements were in the original bid posting (or in a new bid process).
  - b. It was also determined that an architect would need to be hired to draw up plans for an HVAC replacement and submit to the DOE Facilities Division for approval. Genesis originally hired an engineer, not aware of the architectural requirement for HVAC replacement.
  - c. A contact at the DOE facilities division noted that many districts were using ESSER funds for salaries (a possibility that was approved in the Spring of this year) and using operating funds for HVAC replacement and other capital costs.

VI. Public Forum (no comments from Marissa Coleman)

VII. Vote for the nominated Board Member, Marissa Coleman

- A. Motion made by Jeff Lawrence to that Versa Coleman as an official board member of Genesis Innovation Academy
- B. Motion seconded by Eddie Bradford
- C. Opposed: none. Abstentions: none
- D. Motion carried by unanimous vote

VIII. Executive Session (Not scheduled for this meeting)

IX. Action Item Review

- A. The Board will get new calendar invites with the meeting information attached
- B. The Board will get new calendar invite for the powHER event remaining dates, based on the finalizing of the schedule with the foundation and the other partners.
- C. Confirm status of waiver and media footage for powHER (legal agreement)
- D. Jeff will reach out to Doug to get final FY23 numbers and updates requested during the Called Meeting.
- E. The Development Committee will review the agency's fundraising proposal

X. Next Board Meeting: October 27 @ 7:00 p.m.

XI. Closing and Adjournment: Adjourned @ 8:12 p.m.

- A. Announcement made to open the meeting by the Chair
  - 1. Motion made by Eddie Bradford to adjourn the meeting @ 8:12 p.m.
  - 2. Motion seconded by Jeff Lawrence
  - 3. Opposed: none. Abstentions: - none
  - 4. Motion carried by unanimous vote