

Genesis Innovation Academy

“Creating a Legacy of Greatness – One scholar at a time!”

Meeting Link: [https://zoom.us/meeting/register/JAuce6prj4rHNEFXf_0OjKSIBRO_0OSDeou](https://zoom.us/join/https://zoom.us/meeting/register/JAuce6prj4rHNEFXf_0OjKSIBRO_0OSDeou)

June 22, 2023

7:00 PM

BOARD MEETING MINUTES

- I. Opening/Call to order: Called to order @ 7:11 PM
 - A. Tomika Jones, Madam Chair, entertained a motion to call the meeting to order @ 7:11 PM
 1. Motion made by Dr. Marcus Shute
 2. Motion seconded by Tomika Jones
 3. Abstentions – none.
 4. Opposed – none.
 5. Motion carried by unanimous vote.

- II. Attendance and Quorum Verification
 - A. Attendees: Tomika Jones, Dr. Marcus Shute,
 - B. Late Attendees: Taylor Brown, Eddie Bradford, Jeff Lawrence, and Dr. Gavin Samms
 - C. Absentees: Marissa Coleman and Keishia Niblack
 - D. Guests: Gregg Stevens and Christa Thomas from GCSA
 - E. A quorum was met.

- III. Consent Agenda (Madam Chair Jones)
 - A. Adoption of Agenda
 1. The Chair entertained a motion to approve the consent agenda.
 - a. Motion made by Dr. M. Shute
 - b. Motion seconded by T. Jones.
 - c. Abstentions – none.
 - d. Opposed – none.
 - e. Motion carried by unanimous vote.
 - B. Approval of **March** Minutes
 - C. Committee Reports
 - D. Board Action Items
 1. Approve Girls Academy **April** Financials
 2. Approve Boys Academy **April** Financials

- IV. Announcements & Recognitions (Madam Chair Jones)
 - A. Taylor Brown served 5 years in Finance and stepped down on Board Membership. However, he will step down and remain a friend to GIA as he believes in the purpose. He will be greatly missed.

- V. FY24 Budget: Public Budget Meeting #2 (Jeff Lawrence)
 - A. Boys Academy
 1. Total Revenue \$5.3M

2. Total Expenses \$5.1M
3. Total Net Income \$189K
4. The Boys could sustain additional expenses needed.
5. Public Forum – SCSC staff members were present without comment. No other members of the public were present.
6. The Chair entertained a motion to approve the Boys FY24 Budget
 - a. Motion made by Jeff Lawrence.
 - b. Motion seconded by Eddie Bradford.
 - c. Abstentions – none.
 - d. Opposed – none.
 - e. Motion carried by unanimous vote.

B. Girls Academy

1. Total Revenue \$5.1M
2. Total Expenses \$5.1M
3. Total Net Income \$35K
4. The Real Estate Contractor (zeroed out) and Marketing reduction impacted this budget.
5. Public Forum – SCSC staff members were present without comment. No other members of the public were present.
6. The Chair entertained a motion to approve the Girls FY24 Budget
 - a. Motion made by Jeff Lawrence.
 - b. Motion seconded by Eddie Bradford.
 - c. Abstentions – none.
 - d. Opposed – none.
 - e. Motion carried by unanimous vote.

VI. FY23 Budget Amendment: Public Budget Meeting #1

A. Boys Academy

B. Girls Academy

1. Dr. Samms will email the committee required details by cob Monday, June 26 but Jeff and Dr. Samms will discuss details on Friday, June 23.
2. Required called meetings will be Thursday, June 29, 2023: Finance @ 5:00 PM and Board @ 6:00 PM.

- C. Public Forum – SCSC staff members were present without comment. No other members of the public were present.

VII. Discussion & Action Items for the Board

A. Governance – (Dr. Marcus Shute, Committee Chair)

1. Discussion Item #1: Head of Schools Contract
 - a. Dr. Shute explained the 5% salary increase discussed in the previous Governance meeting.
 - b. Dr. Shute moved that we increase the base salary of the head of schools for this upcoming fiscal year by 5%,
 - 1) Motion made by Dr. M. Shute
 - 2) Motion seconded by J. Lawrence

- 3) Abstentions – none.
 - 4) Opposed – none.
 - 5) Motion carried by unanimous vote.
2. Discussion Item #2: Board Retreat
 - a. Discussed the proposed Board Retreat is Saturday, July 22, 2023 @ 9:00 AM – 1:00 PM and Daryll’s location. Members were asked to share suggestions for a lunch location downtown.
 3. Update Item #1: Policy Review Update
 - a. Dr. Samms will forward policy information to the Board by Saturday, June 24 to review before the July 22 Retreat. There will be a called meeting 15 minutes prior and Ms. Echols will join us, as a GIA Friend.
 4. Recommend the Finance Committee join the Governance Committee to develop a salary range for GIA Head of Schools. Eddie is gathering information from area schools to make sure we have a competitive salary by August 4, 2023, meeting.
 - a. This position also is pending bonus consideration for FY23.
 - b. Reach out to the charter school association but they do not have hard data.
 - c. Reach out to public/charter counter parts for their position ranges.
- B. Finance - (Dr. Samms for Jeff Lawrence)
1. Update Item #1: Facilities Renovation Update
 - a. We have not received additional updates from Rob regarding the renovations and work is pending as a result.
 - b. Next steps seem unclear at this point due to legal/insurance hold up.
 - c. Dr. Samms sent another request to Rob explaining the situation; Tomika and Jeff were copied to respond as needed next week.
 2. Action Item #2: Vote on Bonus and/or Additional Increases
 - a. Jeff requested that we table this action item until the next meeting.
 3. Jeff Lawrence moved that we amend Action Item #1 and Action Item # 2 to vote on the bonus and additional increases until our called meetings next Thursday, June 29, 2023.
 - a. Motion made by Jeff Lawrence.
 - b. Motion seconded by Madam Chair.
 - c. Abstentions – none.
 - d. Opposed – none.
- C. Development – (Tomika Jones for Keishia Niblack, Committee Chair)
1. Update Item #1: Development Consult Update
 - a. Lance Lucas now has access to the folder that Dr. Samms created for information that she needed, and the first two payments have been made.
 - b. We are still waiting for a new timeline from Lance Lucas, and the goal is to discuss it during the retreat. Based on that information, it is possible that we consider inviting them to be present during the retreat.
- D. Academic Excellence – (Dr. Gavin Samms, Committee Chair)
1. Update Item #1: Staffing Update

- a. Discussed open positions and candidates are still being reviewed/assessed – 4th grade Girls.
2. Update Item #2: Enrollment Update
 - a. 325 Girls Academy Enrollment Projections (303 is what we used)
 - b. 321 Boys Academy Enrollment Projects (303 is what we used)
3. The Retention and Recruitment Role is still being assessed and Dr. Samms will share with the committee. Someone is currently a super liaison but not a marketer. Parents (who plan to return) are being called by the data contractor. Hopefully, Lance Lucas can help us identify strategies for the best tole.
4. Discussed block schedule with AB days for Boys and Girls (ELA & Late Block) where intervention is built into one of the blocks to help kids who need extra support or acceleration.
 - a. The block covers learning deficits (math and English will be covered every day.)
 - b. Students can take Spanish with support from another teacher to support each student's needs.
 - c. Plus, days will be shorter for middle school students with 95 minutes of instructions. However, aftercare is the concerning piece.
 - d. Conference training is being held and Dr. Samms attended.

E. Public Forum

1. No comments - SCSC staff was present with no comment. No other members of the public were present.

F. Executive Session (none)

G. Action Item Review

1. Old Business (prior Action Items)
2. New Business (new Action Items)
 - a. Schedule Finance Called Meeting 6/29/23 @ 5 PM to vote on FY23 budget revisions and documents will be sent on 6 by close of business on June 26
 - b. Schedule Board Called Meeting 6/29/23 @ 6 PM to vote on FY23 budget revisions and documents will be sent on 6 by close of business on June 26
 - c. Schedule a Board Retreat 7/22/23 @ 9 AM

H. Next Board Meeting: [August 17, 2023 @ 7:00 PM](#)

I. Closing and Adjournment

- A. Tomika Jones, Madam Chair, entertained a motion to call the meeting to order @ PM
 1. Motion made by Dr. Marcus Shute
 2. Motion seconded by Tomika Jones
 3. Abstentions – none.
 4. Opposed – none.
 5. Motion carried by unanimous vote.