GENESIS
INNOVATION ACADEMY

Genesis Innovation Academy

"Creating a Legacy of Greatness – One scholar at a time!"

May 17, 2023 @ 5:00 p.m.

GOVERNANCE COMMITTEE MEETING MINUTES

I. Opening / Call to Order @ 5:07 p.m.
   A. Meeting called to order by Madam Chair, Tomika Jones

II. Attendance and Quorum Verification
   A. Attendees: Tomika Jones, Larissa Coleman, Dr. Gavin Samms, and Daryl Jones
   B. Absent Members: Dr. Marcus Shute

III. Discussion & Action Items for the Committee
   A. Board Development (Daryl Jones)
      i DJ shared United Way's Board Program and highlighted candidates referred to GIA.
      ii There is one person who stood out to Daryl (Beverly Echols) based on her compassion for GIA's mission and one other that he may share later.
      iii He suggests face-to-face introductions when possible.
   B. Board Operations
      i The next meeting is June 14th due to how the calendar meeting days fall in June
   C. FY23 Annual Governance Training
      i We rescheduled all meeting
      ii An update on Governance Training is pending to verify everyone has trained (Taylor, Keishia, and Jeff); Dr. Shute has received the report.
      iii Madam Chair sent a survey to everyone to propose a Retreat Date in the next Board Meeting. Daryl offered his office for the month of July.
   D. Strategic Planning
      i A Public Budget Meeting will be held during the next Board Meeting
      ii The Finance Committee will meet briefly before the Board Meeting. Dr. Samms will work on the scales and budget, but a Finance Called Meeting will be required for a vote on the scales.
      iii A Facilities Update will also be added to the Board Agenda.
      iv Development Consultant Update also must be discussed; Keishia is following up on the payment.
      v Staffing Enrollment and Academic will remain
      vi No Executive Session

vii Title 9 will be Consent Agenda

viii Board Development should be discussed considering new candidates are being sought. (Taylor is leaving.)

ix Head of School Contract should be included on June Meeting

x Good fits for Parent Advocates (Greg may help with this topic)

xi Discuss Maternity Leave Policy that the state says exempted per Rob (Dr. Samms)

xii Keep Title 9 for discussion

E. Charter Renewal

i Title 9 Policy to be clarified by Dr. Samms.

ii Policy readings help us understand what is required but we want to have a list of policies that we need.

iii We also want to get on a review schedule with a 3rd party to help us track requirements per quarter; Larissa may have someone in mind to assist us with this needs assessment (K12 can also be considered.)

F. 2023 GSCA Conference, 13-15 March 2023

i No action

IV. Executive Session – (no session scheduled)

V. Action Item Review

A. The committee to meet Beverly the week of May 31 at a central location or GIA once Tomika confirms with Dr. Shute, and Daryl Jones will help coordinate that meeting.

B. Dr. Samms will send the handbook and policies Friday or Monday

C. Dr. Samms to follow up on Keshia and Jeff's email on development payment.

D. Dr. Samms will make sure we have the documents from Lance Lucas that should be posted. on the G-Drive (password protected) and Tomika will verify document name.

E. Dr. Samms will follow up with the name of the Lucas Folder.

F. Dr. Samms to clarify training requirements (Title 9).

G. Marissa will do research for a 3rd party.

H. A Retreat Survey will be sent to the Board for the retreat date.

I. Tomika will confirm with Santhalyn that the next meeting date is updated.

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VI. Next Meeting: June 14, 2023 @ 5:00 p.m.

VII. Closing and Adjournment: Meeting adjourned at 5:55 p.m.