

Genesis Innovation Academy

“Creating a Legacy of Greatness – One scholar at a time!”

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18 October 2023 @ 5:00 PM

GOVERNANCE COMMITTEE MEETING MINUTES

- I. Opening/Call to Order
 - A. TJ, Madam Chair, entertained a motion to adjourn the meeting @ 5:12 PM
 1. Motion made by MC.
 2. Motion seconded by TJ.
 3. Abstentions – none.
 4. Opposed – none.
 5. Motion carried.

- II. Attendance and Quorum Verification
 - A. Tomika Jones - Madam Chair, Marissa Coleman, and Dr. Gavin Samms
 - B. Guests: Beverly Echols
 - C. Absentees: Dr. Marcus Shute, Chair
 - D. A quorum was present.

- III. Discussion & Action Items for the Committee
 - A. Board Development
 1. Candidates for Friends of Genesis/Board
 - a. Discussed scheduling needs for candidates.
 - b. Follow up with MS to schedule the candidates.
 - B. Board Operations
 1. Meeting schedule suggested adjustments around upcoming holidays:
 - a. Move Board Meeting to November 16th @ 7:00 PM;
 - b. Move Governance to November 8th @ 5:00 PM;
 - c. Move Finance to November 8th @ 6:00 PM;
 - d. Move Development to November 7th @ 6:00 PM;
 - e. Move Board Meeting to December 21st @ 7:00 PM;
 - f. Development remains on December 12th @ 6:00 PM;
 - g. Move Finance to December 13th @ 6:00 PM; and
 - h. Move Governance to December 13th @ 5:00 PM.

- IV. Executive Session – (no session scheduled)
- V. Public Forum – There was no public comment.
- VI. Action Item Review
 - A. GS will send information for the GCSA Conference in April.
 - B. Confirm training registrations for the Board for Annual Governance Training.
 - C. Add the following for the Board Agenda:
 - 1. Approval of September Minutes
 - 2. Governance – Training, Friends of GIA, and Strategic Plan Updates
 - 3. Finance –
 - a. Updates on donor accounts and money market accounts set up.
 - b. Facilities – Renovations and fire inspections (already completed) but also research for equipment requirements in each room.
 - c. Revisit Volunteer Recognition approval.
 - 4. Development – Update on the new SOW pending contract signing.
 - 5. Academic – Enrollment and staffing update
 - D. JL will send the financials to the Board tomorrow for review.
- VII. Next Meeting: **8 November, 2023 @ 5:00 PM**
- VIII. Closing and Adjournment
 - A. Madam Chair entertained a motion to adjourn the meeting @ 5:33 PM.
 - 1. Motion made by MC.
 - 2. Motion seconded by TJ.
 - 3. Motion carried by the majority quorum.