

**Genesis Innovation Academy**  
**“Creating a Legacy of Greatness – One scholar at a time!”**

**ACADEMIC COMMITTEE MEETING AGENDA**

**January 8, 2024**

**9:30 – 11:00 AM**

- I. Opening / Call to Order @ 9:35AM
  
- II. Attendance and Quorum
  - A. Renetta Dees (RD), Tracey Dubose (TD), Crystal LaVoullle (CL), Gavin Samms (GS), Sharita Smith (SS)
  - B. Absences: Jacquita Henderson (JH)
  - C. A quorum was present.
  
- III. Announcements & Recognitions
  - A. GA Charter School Association Conference
    - i. March 11-13, 2024
    - ii. If you want to go, make it known to Mrs. Simmons
  
- IV. Discussion Items
  - A. Health and Safety
    - i. Progress Update: Safety Plan (SS)
      - 1. No current update. (SS)
    - ii. Progress Update: Safety Team & Drills Implementation (SS)
      - 1. No current update. (SS)
      - 2. SS to speak with Ms. Brooks about a date and will follow up.
  
  - B. Human Resources
    - i. Status Update: Staff Openings & New Hires (EDs)
      - 1. CL has one interview scheduled for Math Interventionist
      - 2. Reading Interventionist position has been posted
      - 3. 3 Para positions available
        - a. 2 potential candidates
    - ii. Update: Governor’s Stipend Approval (SS)
      - 1. 1/12 is the final date for the bonus to be processed from January payout, otherwise it will not be processed until February
      - 2. 1/22 is the bonus payout date from the State
      - 3. State has not given Genesis the full amount to cover the full \$1K per employee; the difference will come from the Esser Grant approved by the State
  
  - C. Teacher Contracts
    - i. Contracts will be sent on March 8
    - ii. Contracts will be contingent pending a successful TKES assessment

D. Curriculum, Instruction, and Assessment

i. Assessments

1. Report: Write Score Benchmark Results (CL)
  - a. CL will send results to GS
2. Update: MAP & I-Ready Benchmark (CL)
  - a. K2 Map is 1/8-1/9
  - b. CL will send complete report by Friday, 1/12

ii. Instructional Quality

1. Update: Instructional Coaching Priorities for 2<sup>nd</sup> semester (CL)
  - a. Focus on Individualized Teacher Support
  - b. The Genesis Plan has not been implemented for every single teacher outside of the TKES performance plan
  - c. GS recommends coming up with an individualized growth plan for each teacher
2. Discussion: E<sup>5</sup> / Applied-Product Based Learning (CL)
  - a. Goal: How to ensure E5 is placed into the pedagogical culture
  - b. Access short term and long term targets by department/grade level or both
3. Update: January 2, 2024, Professional Learning Debrief (All)
  - a. LT says that there were no issues
  - b. TD proposes an opportunity to send out a survey
4. Update: Health / PE Coaching and Compliance (RD, TD)
  - a. TD is working on how to layout of Rites of Passage
  - b. TD is working on how to implement Sex Education Standards
  - c. RD accessed the Fitness Grams were actually happening

iii. Instructional Accountability

1. Report: TKES Progress (RD, TD, CL)
  - a. TD recommends a consensus of how many observations each teacher should have
    - i. Middle School Social Studies – Boys
    - ii. Middle School Literature – Boys
2. Update: LKES (GS)
  - a.
3. Update: Report Card Distribution Readiness (RD, TD)
  - a. Revisit Schoology platform so grades will be housed
  - b. GS asking for data to be collected on how the platform is running from the Teachers
  - c. TD asks for the assessment to be run more often
  - d. GS to check when report cards were distributed

iv. MTSS

1. Deliverable Update: Shared RTI/SST Tracking Document (RD)

- a. RD has shared the document with TD, GS, and CL
    - 2. Update: MTSS/REP/EIP Structure (GS)
      - a. Dates are on the testing calendar
  - v. Special Education
    - 1. Deliverable Update: Shared Evaluation Referrals & Eligibility (RD)
  - vi. Gifted Education
    - 1. Update: TAG Testing (CL)
      - a. Meeting with the Eligibility Team on 1/10 who qualify for testing
      - b. Recommendations will be made based on TAG results
      - c. By Monday, 1/15 parents will be notified of scholars who should be tested
  - vii. Discussion: Field Trip Approval Process & Spring Schedule – (All)
    - 1. Instructional Coaches approve the field trips so they are based upon educational premise surrounding E<sup>5</sup>
    - 2. TD and GS will discuss in their 1:1 about the Spring calendar and May field trips
    - 3. RD recommends including Ms. Clarke for K2 trips during testing to prevent conflict
- E. Student Culture and Activities
- i. Sports
    - 1. Deliverable Review: Athletic Handbook (All)
      - a. GS will send for review
    - 2. Update: Athletic Coach Training (RD, TD)
      - a. Safety Training
        - i. RD has given the coaches a handbook and online training for the cheerleading
        - ii. PE Coaches have completed the training
        - iii. Confirm with Mrs. Potter who else has completed the training
    - 3. Update: Spring Sports & Coach Selection (RD, TD)
      - a. Baseball, Track and Soccer Coaches needed
        - i. Send solicitation within the school
        - ii. Also check with HR to ensure external candidates are eligible
  - ii. Clubs
    - 1. Update: Clubs and Sponsors (RD, TD)
      - a. RD will send an updated list to GS

- iii. Character, Behavior, and Discipline (RD, TD)
  - 1. Update: Scholar of the Month (RD)
    - a. February 2 – December and January Scholars
    - b. RD to order shirts
  - 2. Report: Referrals & Suspensions (RD, TD)
    - a. EDs send GS the reports by 1/12 from DOJO
  - 3. Report: Reward System/Point tracking (RD, TD)
    - a. EDs send GS reports by 1/12 from DOJO
- iv. Activities & Events
  - 1. Discussion: Academic Achievement Celebrations (ALL)

F. Family Engagement/Enrollment

- i. Report: Boys Academy October Enrollment & Withdrawals (TD)
- ii. Report: Girls Academy October Enrollment & Withdrawals (RD)
- iii. Update: Family Engagement Programs (JH)
  - 1. Parent Training & Building Capacity
  - 2. Parent Surveys, Outreach & Feedback
  - 3. Volunteer Engagement
- iv. Update: Enrollment Marketing (GS)

G. Facilities

- i. Update: Renovations and Repairs (SS, GS)
  - 1. No current update, but will have more information 1/8 after the meeting

H. Policy, Accountability, and Federal Programs

- i. Deliverable Update: CLIP (JH)
  - 1. No Current Update.
- ii. Deliverable Update: Revised School Nurse Policy (GS)
  - 1. No Current Update.
- iii. Deliverable Update: Revised Admissions Policy (GS)
  - 1. No Current Update.

I. General Administration

- i. Update Item: Info & Admin Calendar Review
- ii. Action Item: GS will complete the GADOE Survey
- iii. Action Item: Recommendation for FY25 Calendar

V. Public Forum

VI. Executive Session (None Scheduled)

VII. Action Item Review

A. Old Business

B. New Business

VIII. Next Committee Meeting: **February 12, 2024**

IX. Closing and Adjournment @ 11:32AM