

# Genesis Innovation Academy

*“Creating a Legacy of Greatness – One Scholar at a time!”*

## BOARD MEETING MINUTES

February 22, 2024

7:00 PM

- I. Opening/Call to order: Meeting called to order at 7:10pm.
- II. Attendance and Quorum Verification
  - A. Attendance: Tomika Jones (TJ), Marcus Shute (MS), Gavin Samms (GS), Keishia Niblack (KB)
  - B. Absences: Eddie Bradford (EB), Marissa Coleman (MC), Jeff Lawrence (JL)
  - C. A quorum was present.
- III. Approve Consent Agenda
  - A. Adoption of Agenda
    1. MS moved to adopt the Consent Agenda; KN seconded.
    2. The motion passed unanimously with no abstentions.
  - B. Approval of **January** Minutes
  - C. Approval of **December** Financials
    1. Boys Academy
    2. Girls Academy
  - D. Recommended Board Action Items:
    1. Approve Admissions Policy
    2. Approve Remote Work Policy
    3. Approve School Nurse Policy
- IV. Announcements & Recognitions - None
  - A. Governance – (Dr. Marcus Shute, Committee Chair)
    1. Update Item #1: Potential Friends of Genesis/Board Candidates
    2. Update Item #2: Strategic Plan
    3. Update Item #3: Governance Training
    4. Update Item #4: SCSC Corrective Action Plan
    5. Update Item #5: Board Nominations
    6. Action Item #1: Approve Revised Conflict of Interest Policy
      1. TJ moved to approve the revised conflict of interest policy.
      2. KN seconded. The motion passed unanimously without abstention.
    7. Action Item #2: Approve Revisions to March 16, 2023, Agenda, Summary, and Minutes.
      1. TJ moved to approved revisions to March 16, 2023, minutes.
      2. KN seconded. The motion passed unanimously without abstention.

- B. Finance – (Jeff Lawrence, Committee Chair) - **No Action**
  - 1. Update Item #1: Tech-Ad Hoc Committee
  - 2. Update Item #2: Donation Bank Account
  - 3. Update Item #3: Facilities Resource Center Project Summary
  
- C. Development – (Keishia Niblack, Committee Chair) - **No Action**
  - 1. Update Item #1: Development Consulting Progress Summary
  
- D. Academic Excellence – (Dr. Gavin Samms, Committee Chair)
  - 1. Action Item #1: Approve FY25 Calendar – Decision tabled.
  - 1. Action Item #2: Approve changes to Mandatory Reporter text in Employee Handbook (per SCSC).
    - a. TJ motioned to approve the revised Mandated Reporter Policy
    - b. KN seconded. The motion passed unanimously without abstention.
  - 2. Action Items #3: Approve changes to Student Reporting of Abuse and Harassment policy in Family Handbook
    - a. TJ motioned to approve changes to the Family Handbook.
    - b. KN seconded. The motion passed unanimously.
  - 3. Update Item #1: Enrollment & Enrollment Marketing – No Action.
  - 4. Update Item #2: Staffing Update – No Action.

V. Public Forum

- A. No Comments from the Public Forum

VI. Executive Session – None Scheduled.

VII. Action Item Review

A. Old Business (Prior Action Items)

- 1. MS – Governance committee will contact potential Friends of Genesis/Board before end of 2023 – Completed
- 2. Committee Chairs – Review and revise strategic plan, pending receipt of most recent version of plan. - Pending.
- 3. EB – Set-up of three donation bank accounts, in consultation with Genesis staff. - Pending.
- 4. GS – Follow/up meeting/discussion about Lance Lucas & Associates. - Completed.
- 5. GS – Follow-up with Attorney and Insurance Company on Renovation – Completed. Awaiting a response from the vendor.

B. New Business (Current Action Items)

- 1. GS – Second follow-up meeting/discussion with Lance Lucas & Associates
- 2. All – Complete the additional 6 hours of training.
- 3. Attendees of mandatory training need to submit travel receipts to Ms. Simmons.
- 4. GS – Follow-up with Board about GCSA conference attendance.

IX. Next Board Meeting: [March 28, 2024 @ 7:00 PM.](#)

X. Closing and Adjournment

- C. TJ motioned to adjourn the meeting; MS seconded.
- D. The motion passed unanimously without abstention.
- E. The meeting adjourned at 8:24pm.