

Genesis Innovation Academy

“Creating a Legacy of Greatness – One scholar at a time!”

Meeting Link: [Click here to join the meeting](#)

BOARD MEETING MINUTES

March 28, 2024

7:00 PM

- I. Opening/Call to order: Meeting Called to Order at 7:04pm.
- II. Attendance and Quorum Verification
 - A. TJ entertained a motion to call the meeting to order. EB seconded the motion. No abstentions and oppositions.
 - B. Attendees: Tomika Jones (TJ), Eddie Bradford (EB), Marcus Shute (MS), Jeff Lawrence (JL), Marissa Coleman (MC)
 - C. Not Present: Gavin Samms (GS), Keishia Niblack (KB)
 - D. A quorum has been met.
- III. Approve Consent Agenda
 - A. Adoption of Agenda
 1. TJ entertained a motion to remove January Financials and enter into the Finance portion of the meeting. MS seconded the motion. No abstentions or oppositions.
 2. TJ entertained a motion to approve the consent agenda. EB seconded the motion. No abstentions or oppositions.
 - B. Approval of February Minutes
 - C. Recommended Board Action Items
 1. Emergency Approval of Cameras
 2. Approve Roofing Contract Bid Selection
- IV. Announcements & Recognitions
 - A. Spring Break is happening. April 1 – 8, 2024
- V. Discussion & Action Items for the Board
 - A. Governance – (Dr. Marcus Shute, Committee Chair)
 1. Discussion Item #1: Governance Training Check-In
 - a. Board members to verify their training registration – virtual and in-person.
 2. Update #1: Board Nominations
 - a. TJ nominated MC as Secretary.
 - b. MS nominated JL for Treasurer.
 - c. TJ nominated MS for Vice Chair
 - d. JL nominated TJ for Board Chair.

- e. The vote will take place at the next board meeting.
- 3. Discussion: By-Laws and Board Term Limits – No Action
- 4. Discussion: Board Candidate Interviews
 - a. See Executive Session

B. Finance – (Jeff Lawrence, Committee Chair)

- 1. Action Item #1: Verify Volunteer Reward Amount as \$5,000 Per
 - a. It was verified during discussion that the volunteer rewards were previously approved (but not in the recorded minutes) for the recipients (previously noted as K. Samms and M. Tomlinson).
 - b. JL motioned to re-approve the \$5,000 reward per recipient. EB seconded. The motion passed unanimously. There were no abstentions.
- 2. Action Item #2: Approve FY25 Salary Schedules
 - a. JL motioned to approve a step increase on the current FY24 scale for FY25 salaries and \$1000 increase for those above the scale amount. MS seconded the motion. The motion passed unanimously. No abstentions.
- 3. Discussion Item #1: Facility Search/Broker Agreement
- 4. Action Item #3: Approval of **January** Financials (Moved from Consent Agenda)
 - a. Boys Academy
 - i. JL motioned to approve the Boys Academy Financials. MS seconded. No abstentions or oppositions.
 - b. Girls Academy
 - i. JL motioned to approve the Girls Academy Financials. EB seconded. No abstentions or oppositions.

C. Development – (Keishia Niblack, Committee Chair)

- 1. Update Item #1: Development Consulting Progress Summary
 - a. LLA to provide Grant Funding proposal.

D. Academic Excellence – (Dr. Gavin Samms, Committee Chair)

- 1. Action Item #1: Approve FY25 Calendar
 - a. TJ made a motion to approve. MC seconded. Motion passed unanimously. No abstentions.
- 2. Update Item #1: Enrollment & Enrollment Marketing – No Action.

VI. Public Forum – None.

VII. Executive Session

A. Deliberating on the Appointment of a Public Officer (Board Member)

- 1. TJ motioned to enter into Executive Session. KN seconded. No abstentions or oppositions. Executive Session entered at 8:10pm.
- 2. TJ motioned to exit Executive Session. EB seconded. No abstentions or oppositions. Executive Session ended at 8:15pm.

B. Acton: Vote on Alex Parker as Board member

1. MS motioned to vote Alex Parker onto the Genesis Board of Directors. TJ seconded. The motion passed unanimously with no abstentions.

VIII. Action Item Review

A. Old Business (Prior Action Items) - None.

1. Committee Chairs – Review and revise strategic plan, pending receipt of most recent version of plan. - **Pending**
2. EB – Set-up of three donation bank accounts, in consultation with Genesis staff. - **Done**
3. GS – Follow-up with Attorney and Insurance Company on Renovation. – **Done**
4. GS – Second follow-up meeting/discussion with Lance Lucas & Associates - **Done**
5. All – Complete the additional 6 hours of training. - **Pending**
6. Attendees of mandatory training need to submit travel receipts to Ms. Simmons. – **Completed.**
7. GS – Follow-up with Board about GCSA conference attendance. – **Completed.**

B. New Business (Action Items)

1. JL – Discuss and make recommendation on FRC broker agreement during Finance Committee meeting.
2. JL – Discuss property options during Finance committee and report back to board.
3. Development Committee – Review current Lance Lucas agreement and actual deliverables.
4. GS – Provide new LLA proposal for grant writing.
5. MS will send training information to the board members.
- 6.

IX. Next Board Meeting: **April 25, 2024 @ 7:00 PM.**

X. Closing and Adjournment of the meeting.

- A. EB motioned to adjourn the meeting. MS seconded the motion. The motion passed unanimously without abstention.
- B. Meeting adjourned at 8:18 p.m.