GENESIS
INNOVATION ACADEMY

Genesis Innovation Academy (GIA) Governance Committee (GC) – 19 June 2024

I. OPENING/CALL TO ORDER – 1703 ET

II. ATTENDANCE – Tomika Jones, Gavin Samms, and Marcus W. Shute

III. APPROVAL OF AGENDA & MINUTES – agenda by unanimous consent; will verify with Ms. Simmons that May minutes were created from recording

IV. ANNOUNCEMENTS & RECOGNITION – None

V. AGENDA/DISCUSSION ITEMS:

- Board Development
    - Solicit current board members for recommendations for Friends of Genesis and Board candidates
    - Friends of Genesis/Board Submissions – Dr. Shute will schedule interview with Mr. John White as a Board Candidate. GC will move Mr. Terrance McCorvey through the Friends of Genesis process. Mr. Goodman is a recent graduate of GIA and is interested in serving on the Board; will email to schedule a follow-up
- Annual Governance Training – Board Member Niblack has to complete the virtual training component; Ms. Jones will reach out Heather Robinson to see if she can provide a make-up session of the virtual training component. In the future, since the Annual Governance Training is a required Board commitment and mandatory, we will institute a policy that Board Members may be asked to share in the cost of supplemental or make-up training sessions
- Board Operations
    - Board Meeting Agenda Review
        - Consent Agenda: approval of May minutes and April Financials
        - Announcements & Recognition: None
        - Public Budget Mtg: FY24 Amended Budget and FY25 Proposed Budget
        - Governance Committee: update on Friends of Genesis/Board candidate process; Governance training check-in
        - Finance Committee: renovation insurance payment update; IT Ad Hoc committee; update on donation bank account;
        - Academic Excellence Committee: enrollment and marketing update; staffing update; academic benchmark update
        - Development Committee: update on Lance Lucas and Associates engagement; vote on fundraising proposal
        - Executive Session: none
    - LKES Evaluation – has been completed by Dr. Gavin Samms and Tomika Jones; will finalize by Fri 21 Jun 2024
    - Head of Schools Contract – need confirmation of health insurance allowance and communications stipend for FY25 from Mr. Eddie Bradford, Jr.; will call a meeting with committee to determine a proposed compensation level and execute by 30 Jun 2024
    - Reviewed and recommended approval by the Board of amendments to the Employee Handbook and Genesis Family Handbook

    - Board Governance
        - Review of GIA Bylaws – review of Bylaws was completed; Board will vote to extend term limits for specific Board members as needed
        - Official Start Dates and Term Limits – Dr. Samms will forward the latest version of the Board Directory
    - Strategic Planning – Dr. Samms is identifying a resource to lead the Board in the Strategic Plan review at the Board Retreat; committee chairs have been asked to review the Strategic Plan with their respective committees

VI. PUBLIC FORUM – no comments

VII. RECOMMENDATIONS/MOTIONS to BOARD (if any):

- None

VIII. EXECUTIVE SESSION (if necessary) – N/A

IX. ACTION ITEMS:

- Dr. Shute to schedule meeting with Mr. White as board candidate; will follow-up with Mr. McCorvey and Mr. Goodman
- GC to finalize Head of Schools contract for FY25
- Ms. Jones to contact Ms. Robinson to investigate if virtual Governance training makeup session can be scheduled for Board Member Niblack
- All committee chairs and committees to review the Strategic Plan prior to the Board Retreat

X. NEXT MEETING: **14 Aug 2024, 1700 ET** (normally the 3rd Wednesday of the month via GIA Teams: Click here to join the meeting)

XI. CLOSING/ADJOURN – 1751 ET