

Development Committee Meeting Summary

March 11, 2025 | 6PM

- I. Opening/Call to Order

- II. Attendance & Quorum
 1. Attendees:
 2. Absences:
 3. Quorum:

- III. Announcements & Recognition

- IV. Discussion Items
 1. Update: Lance Lucas and Associates

- V. Public Forum

- VI. Executive Session

- VII. Action Items
 1. Past Action Items
 - a. The committee will revisit the cadence of the meetings once JKW becomes acclimated to the Board.
 - b. GS and JKW will meet to finalize a plan for engaging LLA and developing a clear strategy.
 - c. KN and JKW will review the headhunter contract and send questions to GS.
 - d. GS will follow up with headhunting firm to clarify the competitive nature of 20% fee, contract guarantees if the candidate leaves within a specified period and number of candidates for guaranteed selection.
 - e. Develop a clear statement outlining the expectations and responsibilities of a grant writer and provide the board with criteria to gather recommendations for suitable candidates.

 2. New Action Items

- VIII. Next Meeting – **April 8, 2025, 6PM**

- IX. Adjournment