

Genesis Innovation Academy

“Creating a Legacy of Greatness – One scholar at a time!”

BOARD MEETING MINUTES

February 27, 2025

7:00 PM

- I. Opening/Call to Order at 7:01PM
- II. Attendance and Quorum Verification
 - A. Attendees: Tomika Jones (TJ), Gavin Samms (GS), Jeff Lawrence (JL), John Kenneth White (JKW), Alex Parker (AP), Marcus W. Shute (MWS), Kieshia Niblack (KB), Eddie Bradford
 - B. Absences: Marrisa Coleman (MC)
 - C. Quorum: A quorum is present.
- III. Approve Agenda and Minutes
 - A. Approve Consent Agenda – JL motioned to approve the consent agenda. MWS seconded the motion. Passed unanimously without abstention or opposition.
 - B. Approve **January** Minutes
 - C. Approve **December** Financials
 - D. Approve recommended edits to the Conflict of Interest Policy, Parent’s Bill of Rights Policy, English Learner Policy
 1. TJ motioned to approve the recommended Parental Leave Policy. MWS seconded the motion. Passed unanimously without abstention or opposition.
- IV. Announcements & Recognitions
 - A. 2/27 Boys Track Meet @ Lakewood Stadium
 - B. 3/5 Information Session
 - C. 3/6 Scholar of the Month
 - D. 3/13 Track Meet @ Woodward Academy
 - E. 3/18 Girls Track Meet @ Lakewood Stadium
 - F. 3/20 Boys Track Meet @ Lakewood Stadium
 - G. 3/25 APS Track Finals @ Lakewood Stadium (Rain Date 3/27)
- V. Discussion & Decision Items for the Board – No Action Taken.
 - A. Governance – (Dr. Marcus Shute, Committee Chair)
 - B. Update: Board Governance (MWS)
 - C. Board Training Update
- VI. Finance – (Jeff Lawrence, Committee Chair) - No Action Taken.
 - A. Update: [Enrollment](#) - as of February 1
 1. Boys Academy – 306

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2. Girls Academy – 306
 - B. Update: Financial Dashboard
 - C. Update: Budget Process
- VII. Development – (Keishia Niblack, Committee Chair)
- A. Update/Discussion: Strategy (KN, JKW)
 1. Chief of Staff Search - Headhunter has been recommended by JKW. The CoS contract has been reviewed; pending salary confirmation.
 2. KN motioned to approve the contract for headhunter services. EB seconded the motion. Passed unanimously without abstention or opposition.
- VIII. Academic Excellence – (Dr. Gavin Samms, Committee Chair) - No Action Taken.
- A. Update: HR – Chief of Staff - See Development section above.
 - B. Update: Fall Semester Academic Recognition
 - C. Update: Enrollment Marketing / Withdrawals Report
 - D. Update: SCSC Monitoring
- IX. Public Forum - None.
- X. Executive Session – None.
- XI. Action Item Review
- A. Old Business (Prior Action Items)
 1. AP will speak with his HR contact about becoming a board candidate and will provide an update to MWS for the next Governance meeting. - Pending
 2. JL will make a recommendation back to the Board about the new school wish list. - Completed
 3. GS will prepare withdrawal summary for discussion. - Pending
 4. Finance Committee to create a financial dashboard summarizing trends and highlights for preparation of the initial budget meeting in February.
 5. MWS will share grant writing resources.
 6. GS to finalize a Chief of Staff strategy.
 7. GS will work with CQ (FRC) to update the school’s wish list, including square footage and classroom needs for board review.
 - B. New Business (New Action Items)
 1. GS to send CoS job description and salary range to the Board.
 2. JL to confirm CoS position was included in the 2024-25 Budget.
 3. Finance Committee to evaluate budget impact of new parental leave policy.
- XII. Next Board Meeting **March 27, 2025, 7PM**

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XIII. Closing and Adjournment at 7:58PM