GENESIS
INNOVATION ACADEMY

"Creating a Legacy of Greatness – One scholar at a time!"

GOVERNANCE COMMITTEE MEETING MINUTES

AUGUST 20, 2025 | 5PM

I. Opening/Call to Order – 0505pm

II. Attendance and Quorum Verification

A. Attendees: Marissa Coleman (MC), Alex Parker (AP), Tomika Jones (TJ), Gavin Samms (GS), Marcus W. Shute (MWS)

B. Absences: None

C. Quorum: a quorum was present

III. Approval of Agenda and Minutes – approved by unanimous consent

IV. Announcements and Recognitions – Congrats to Marissa Coleman who has accepted a new position as in-house counsel for PCCP based in CA

V. Discussion & Action Items

A. Board Development

- Update: Katessa Archer – has expressed interest in joining the Board; the GC recommended by unanimous consent that the Board approve Ms. Archer as a member of the Board; MWS will forward Ms. Archer's information to Board for consideration and vote at the upcoming meeting

B. Board Operations

- August Agenda - Board Meeting Consent Agenda: August Agenda, June Minutes, May & June Financials, all committee meeting reports; Announcements; Governance: Board Candidate Katessa Archer, update on Board Retreat; Finance: Enrollment Update, Emergency Approval for Laptop Funding, update on FRC and facility search; Development: update on next steps, Enrollment Marketing; Academic: update on Staffing, preliminary GMAS results
- Head of Schools contract – MWS will distribute draft ASAP

C. Board Governance

- Board Succession plan discussion needs to be revisited
- Document with Board member term limits will be updated

VI. Public Forum– no one present

VII. Action Items

A. Past Action Items
   i. Development of Head of Schools Contract
B. Current Action Items
   i. Distribute current Board member term limits to GC

VIII. Next Meeting: **September 17, 2025, 5PM**

IX. Closing/Adjournment – 0535 pm ET